



Geauga County

A proud partner of the
American Job Center network



Job Readiness Seminar

HOW TO EFFECTIVELY PRESENT YOURSELF IN THE CURRENT JOB MARKET



Whether you are actively looking for your next career opportunity or just want to stay current

on the latest job transition trends, we can show you how to make yourself stand out from the crowd. Learn to sharpen your cover letters, resumes and interviewing skills. Learn what potential employers are really looking for and some of the common mistakes to avoid. We will also touch on how to use networking, social media and other tools to effectively connect with people.

- Résumés
- Cover Letters
- Interviewing
- Job Search
- Social Media
- Networking

**Once a month
Call for details 440-285-1116**

**YOU ARE WELCOME TO BRING A
SNACK OR LIGHT LUNCH !!**

Please call 440-285-1116 to Register >>>



Geauga County Job &
Family Services

12480 Ravenwood Drive
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